

Financial Reporting and Cost Analysis Officer

Strategic HR consulting, leadership coaching, and employee engagement solutions.

Location: Beirut, Lebanon

Major: degree in Business Administration, Accounting, Finance, or any related field

Experience: 3-5 years of relevant experience in financial planning, budgeting, and cost monitoring is an advantage

Major Responsibilities:

- Prepare and analyze periodic financial and management reports
- Monitor business performance and highlight key trends and variances
- Support cost control and cost analysis activities
- Assist with financial planning and budgeting processes
- Monitor costs against budgets and identify areas requiring attention
- Prepare financial analyses and reports to support management decision-making
- Ensure accuracy and consistency of financial data and reporting

Additional Requirements:

- Professional certification such as CMA or CFA is highly preferred
- Advanced proficiency in Microsoft Excel, with strong reporting and data analysis capabilities

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb, Ext. 7801; 7802