

Cash and Payment Officer

A reputable company in Nahr El Mot area.

Working days and hours: Monday until Friday, from 8:00 a.m. until 4:00 p.m.

Major: degree in Business Administration, Accounting, or any related field

Experience: 3-5 years of experience as a cashier or payment officer

Major Responsibilities:

- Issue invoices, receipts, and daily cash reports
- Assist customers and coordinate with teams
- Handle cash, card, and electronic payments
- Process sales using Wizard Software

Salary and Benefits: \$800 - 1,000 + NSSF

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb,
Ext. 7801; 7802