

Operations and Digital Transformation Officer

A Freight & Logistics Company

Location: Mar Mikhael, Beirut

Major: degree in Computer Science, Computer Engineering, or any related field

Experience: fresh graduates are accepted

Major Requirements:

- Support the company's digital transformation & operational efficiency
- Coordinate shipments, documentation & customer communication
- Improve workflows through automation, dashboards & AI tools
- Manage international air, sea & land freight operations

Additional Requirements:

- Strong organization and documentation skills
- Fluent in English and Arabic, French is a plus
- Knowledge in AI and automation is a plus

Additional Information:

- Salary: around \$1000

- NSSF after probation period

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb,
Ext. 7801; 7802