

Senior Accountant

Consulting, advisory, and training firm specialized in human capital and business process optimization

Major: degree in Business Administration, Accounting, or any related field

Experience: 7-10 years of experience

Major Responsibilities:

- Manage daily accounting operations and ensure accurate financial records
- Prepare monthly and annual financial reports
- Handle account reconciliations, budgeting and cash-flow monitoring
- Support financial analysis and management reporting
- Ensure compliance with applicable accounting, tax and regulatory requirements
- Coordinate with auditors and relevant internal departments

Additional Requirements:

- Proficiency in accounting software and Microsoft Excel
- Strong knowledge of accounting principles and financial reporting

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb;

Ext. 7801; 7802