

Enterprise Development Associate and Enterprise Development Specialist – DEVONEERS

DEVONEERS is a purpose-driven firm committed to enabling inclusive economic growth by addressing the practical and systemic challenges that block SME transformation in fragile and transitioning economies.

Location: Beirut, Lebanon (with regular field visits)

Major: degree in Business Administration, Economics, Food Science and Technology, or any related field

1- Enterprise Development Associate:

Experience: fresh graduates are accepted

Major Responsibilities:

- Supporting the delivery of business support services to selected enterprises from various sectors including agri-food, hospitality, creative industries and light manufacturing
- Supporting the implementation of internal improvements and structured practices
- Coordinating the engagement with teams inside SMEs in a professional & solution-oriented way
- Documenting field observations and working closely with associates and SME support teams
- Contributing to knowledge development and internal project cycles
- Maintaining detailed records of all client interactions, project progress, and key metrics.

Additional Requirements:

- Willingness to build a career in business consulting and economic development
- Completed an internship in a relevant field, gaining practical exposure to the world of business
- Knowledge about food processing or industrial operations is a strong plus
- Internship experience in business consulting or/and with International Organizations is a plus
- Familiarity with structured environments or field-based business support is a plus

2- Enterprise Development Specialist:

Experience: 2–4 years of experience in a relevant field (consulting, supply chain, operations management, project coordination, or related sectors)

Major Responsibilities:

- Participating in the delivery of business support services to selected enterprises from various sectors including agri-food, hospitality, creative industries and light manufacturing
- Engaging with teams and leadership inside SMEs in a professional and solution-oriented way
- Acting as a liaison between the SMEs and internal DEVONEERS teams, ensuring seamless communication and a unified approach to project execution.
- Maintaining detailed records of all client interactions, project progress, and key metrics.
- Providing feedback from the field to the product development team, helping to refine and enhance existing methodologies and tools based on real-world challenges and successes.

- Conducting needed research and analysis to support the development of technical studies
- Contributing to knowledge development and internal project cycles
- Conducting research on new standards, best practices, and innovative solutions / technologies to contribute to the adaptation and enhancement of DEVONEERS existing products and methodologies.

Additional Requirements:

- Exposure to food processing or industrial operations is a strong plus
- Experience in structured environments or field-based business support is a plus
- Previous experience with International Organizations is a plus

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail:
career.services@balamand.edu.lb, Ext. 7801; 7802