

Warehouse Keeper

For a reputable company

Location: Dekwaneh

Type of Contract: Part Time

Working Days and Hours: Monday until Friday, from 9:00 a.m. until 1:00 p.m.

Major: degree in Business Administration, or any related field

Experience: 8-10 years of experience as a Warehouse Keeper

Major Responsibilities:

- Monitor and control Warehouse and supply chain activities
- Manage the inventory and ensure smooth operations
- Pick, pack, dispatch orders & process damaged goods
- Ensure proper storage conditions
- Coordinate with shipping

Additional Requirements:

- Fluent in English, basic French
- Physically fit

Salary and Benefits: \$600 – 700 and NSSF after probation period

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb,
Ext. 7801; 7802