



*ICM, Presentation and Lessons Learned*

*2<sup>nd</sup> External Training*

*EuNIT project*

*October 3, 2019*

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Co-funded by the  
Erasmus+ Programme  
of the European Union

# Erasmus+

## International

### Credit

### mobility



## Erasmus+



# What is International Credit Mobility (ICM) ?

- ICM is the international opening of Erasmus+
- This opening is materialized through **grants** awarded to HEIs based on criteria defined by E+ National Agencies
- The grants cover:

A monthly grant & a travel grant for student mobility

- Extra funding for disadvantaged students and students with special needs

Subsistence and travel grants for staff mobility

Organisational support – for organisation, management and implementation of activities (for EU HEIs)

# Why does ERASMUS+ Exist ?

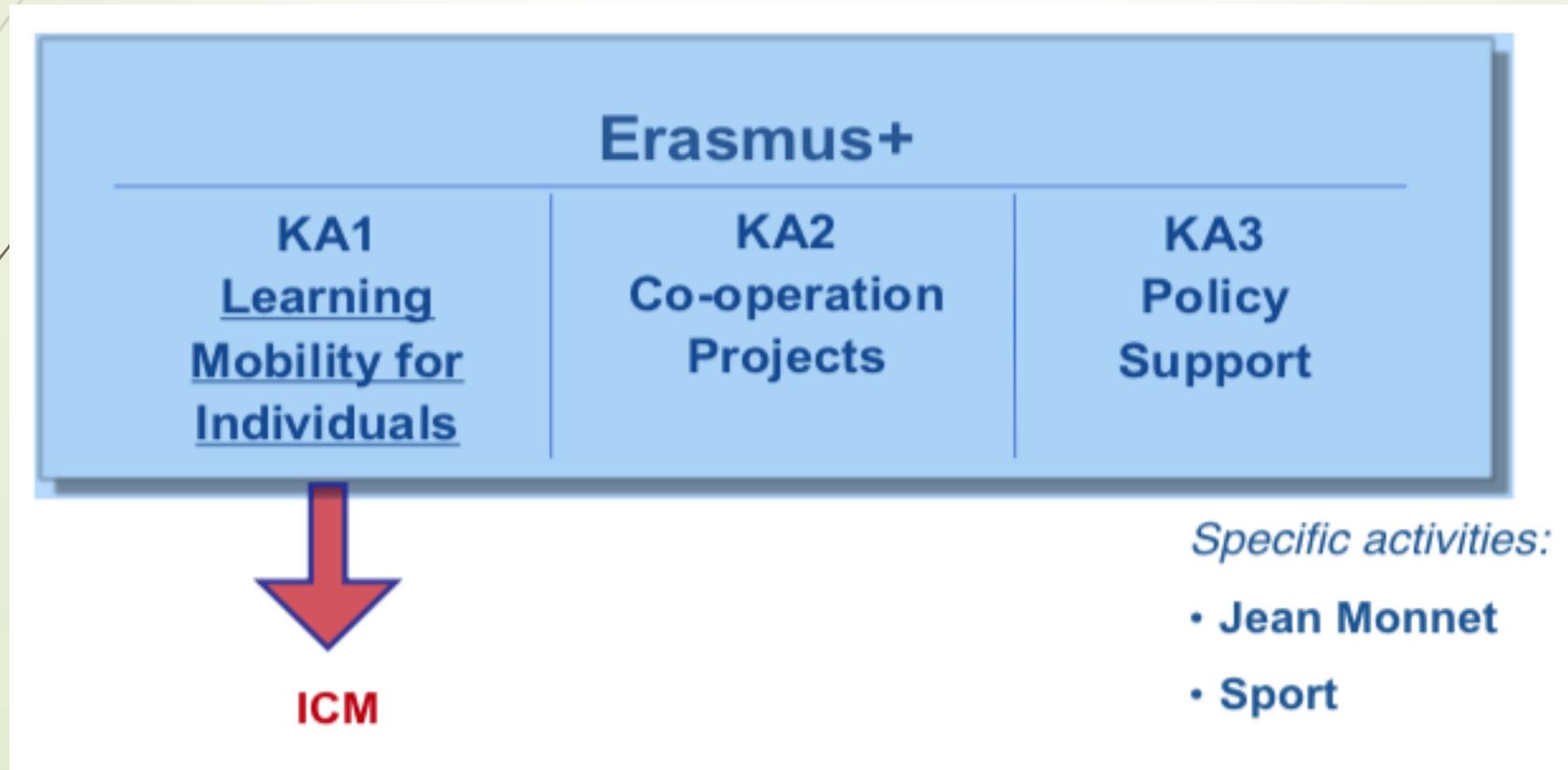
- The European Union sets **policies** aiming at supporting financially many beneficiaries such as farmers, students, scientists, NGOs, businesses, towns, regions, etc.
- These policies are implemented through a wide range of programs and funds; one of them is **Erasmus+** Program.

# What does Erasmus+ stand for?

- **Erasmus+** is a continuation of **Erasmus**
- Erasmus: **EuR**ocean Community **A**ction **S**cheme for the **M**obility of **U**niversity **S**tudents: a student exchange program established in 1987
- E+ : Established based on the EU Regulation No 1288/2013 of the European Parliament and of the Council of 11 December 2013.
- E+ started in January 2014.
- E+ is managed by **Education, Audiovisual & Culture Executive Agency (EACEA)**

# Where does ICM nest within Erasmus+ ?

- ➔ E+ is made up of 3 Key Actions (KA) and 2 additional actions.



# Erasmus+ program

- E+ Actions are managed:
  - partly at the national level by National Agencies
  - partly at the European level by the EACEA.

# How does E+ work?

In October of each year the EACEA issues a Call for Proposals that explains:

- 1. Introduction and objectives**
- 2. Actions : 3 Key Actions & 2 specific actions**
- 3. Eligibility**
- 4. Budget and duration of projects**
- 5. Deadline for the submission of applications**
- 6. Full details**

**Almost the same structure applies to ICM**

# E+ International Credit Mobility (ICM) – KA1

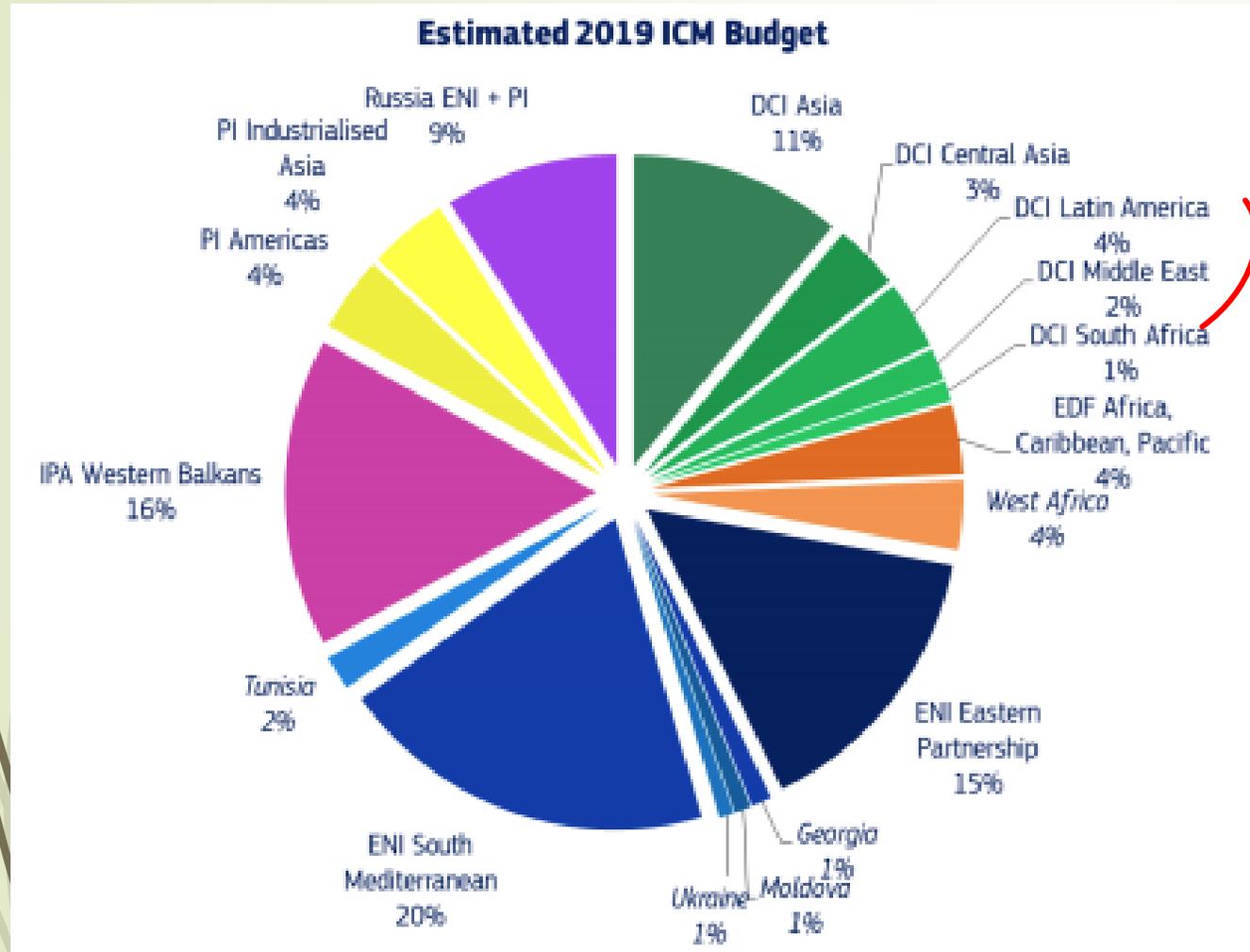
managed by the **National** Erasmus Office (NEO) in the corresponding Program Country, regarding the application & evaluation process.

Decentralised Action

monitored, in Lebanon, by NEO of Lebanon

<http://www.erasmusplus-lebanon.org>

# ICM-Budget / Region



**Lebanon  
approx. 8%**

# How does ICM work?

European  
commission  
issues an annual  
call for proposals

Call is published  
on Erasmus+  
website in  
October of each  
year

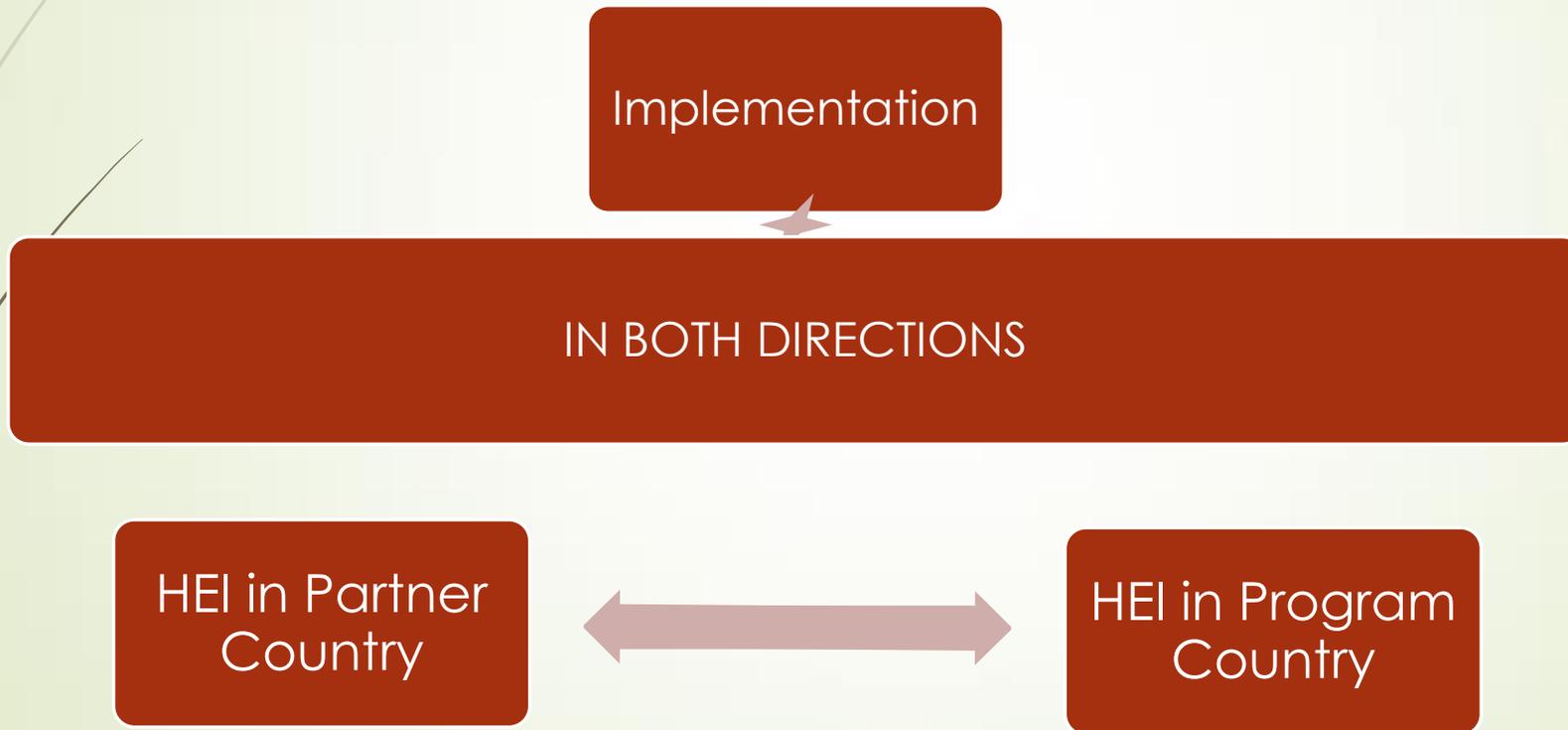
HEIs in Program  
Country, ONLY,  
may apply

Grant  
application is  
submitted to the  
corresponding  
National Office  
before noon  
(Brussels time) of  
the deadline day

- Duration is 2 years or 3 years
- all mobility must be performed within the corresponding period

# Implementation

- *ICM is implemented (in general) between 2 HEIs:*



# Duration



**Students**

2 to 12 months  
for  
traineeships

3 to 12 months  
for studies

student can  
benefit up to  
12 months per  
study cycle

**study period &  
traineeship can be  
combined**

# Duration



**Staff**

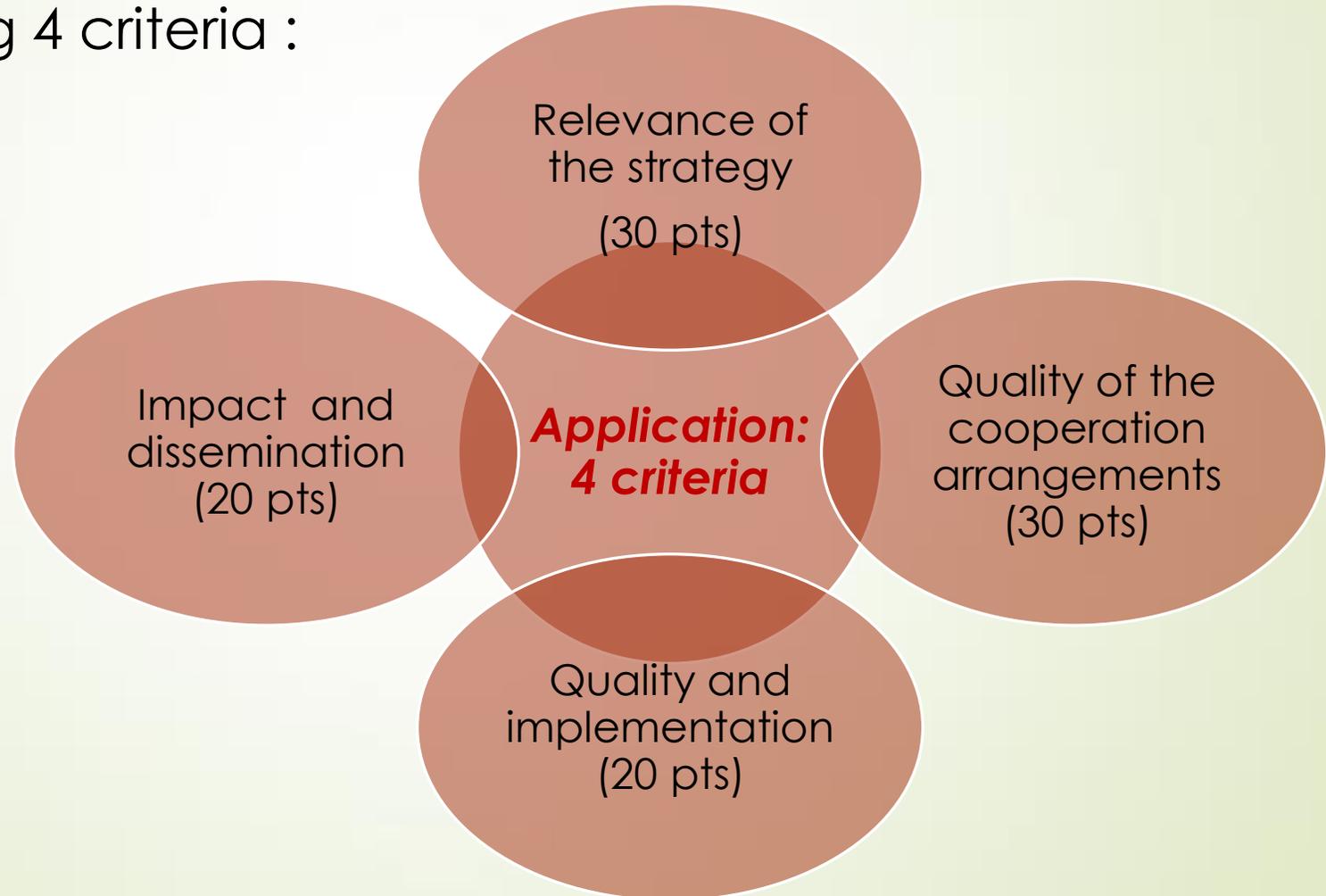
5 days to 2 months  
(teaching)

**Staff teaching and training  
can be combined**

5 days to 2 months  
(training): job  
shadowing,  
observation period,  
training period

# The application: Preparation & Evaluation

- For evaluation purposes, the application is prepared according to the following 4 criteria :



# The application: Preparation & Evaluation (Cnt'd)

- It should be submitted by an institution in the Program Country to its National Agency.
- for potential funding:
  - The total score must be **over 60/100**  
and
  - The score for the first criteria (“Relevance and Strategy”) **at least 15/30**

# Announcing the results



Award  
decision  
taken

National Agency  
notifies the HEI of  
the received  
funding



The Beneficiary  
institution  
(**Program Country**)  
signs a mono or  
multi Beneficiary  
Grant Agreement  
with their NA and  
becomes the  
**Grant Holder**

# Announcing the results (Cnt'd)



The Grant Holder signs an **Inter-Institutional Agreement (IIA)** with each partner HEI before the start of the first mobility

# Documents needed to start a Mobility

- *Prior to implementing any mobility, HEIs need:*
  - *Erasmus Charter for Higher Education – for the European HEI*
  - *Inter-Institutional Agreements – signed by both sending and receiving HEI*
  - *Learning/teaching agreements for student/staff signed by both sending and receiving HEI*

# Typical Inter-Institutional Agreement-IIA

- Starting & ending dates of Mobility
- Contact Info about HEIs
- Mobility numbers per academic year:
  - For students
  - For Staff
    - Teaching
    - Non-Teaching
- Recommended language skills
- Respect of fundamental principles & other mobility requirements
  - Before mobility
  - During & after mobility
- Calendar & facts sheet
- Grading system
- Visa, Insurance, Accommodation
- Signatures of the HEIs

Logo EU University



## Erasmus+ Programme Inter-institutional agreement funding period 2017 (1.6.17 – 31.7.19)

( between institutions from programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

### A. Information about higher education institutions

Name of the institution and Erasmus code	Contacts
EU University	Contact info
Partner University	Contact info

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### STUDENT MOBILITY FOR STUDIES

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods
EU Univ.	Partner Univ.		fields	BA / MA / PhD	3 students x 6 months
Partner Univ.	EU Univ.		fields		3 students x 6 months

# Why ICM is important ?

offers a chance to gain vital international experience & develop new skills

*exposes participants to higher education systems in other countries*

*facilitates exchange of knowledge, ideas, contacts*

*improves linguistic skills & intercultural experience*

# Why ICM is important ? (Cnt'd)

offers mobile students a better chance to find a better level job and earn more than their non-mobile peers

is an opening for staff to develop new professional networks and share experience and expertise

improves participants' Skills and new competences(technical, transversal...)

increases the visibility of HEIs:

- Increases its attractiveness
- Increases internationalization within the HEI

# ICM – Financial Aspect

- In the following slides we will shed light on some financial aspects of ICM
  - Cost of Stay
  - Travel Cost

# Cost of stay

<b>COUNTRIES</b>	<b>STAFF (per day*)</b>	<b>STUDENTS (monthly)</b>
Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden, United Kingdom	180€	900€
Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain	160€	850€
Bulgaria, Croatia, Czech Republic, Estonia, the former Yugoslav Republic of Macedonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey	140€	800€
All Partner Countries	180€	700€

\* For a short period (up to 14 days)

# Travel cost

Distance	Unit Cost
10- 99 km	20€
100-499 km	180€
500-1999 km	275€
2000-2999 km	360€
3000-3999 km	530€
4000-7999 km	820€
8000 km and more	1.100€

# Distance calculator

- ▶ To calculate the distance use distance calculator at this link:  
[https://ec.europa.eu/programmes/erasmus-plus/distance-calculator\\_en](https://ec.europa.eu/programmes/erasmus-plus/distance-calculator_en)

# Procedure At the Institution level

## UOB Case: Mobility for Outgoing Students

Announcement

- Office in Charge announces a call about the concerned mobility (Social media, printed material, emails, etc..)

Student

- identifies the courses at Host Univ. (Approx 30 ECTS)

Student

- discusses the selected courses with his Dep. Chair
- identifies the corresponding courses at UOB

# Procedure at UOB (Cnt'd)



Student

- seeks the approval of the Dep. Chair and Faculty Dean (to validate the courses to be taken at host Univ. with their equivalent at UOB)

Student

- submits the required documents as per the announcement (Europas CV, transcript, etc..)

Selection

- in a fair, clear, transparent and documented manner

# Procedure at UOB (Cnt'd)

## Selection Criteria

- academic quality
- disciplinary status
- transcript
- Language proficiency
- previous mobility experience

## Nomination list

- sent to Host Univ. for final decision

## Student

- accepted student prepares E+ Learning Agreement and required documents
- submits documents to Host Univ.

# Procedure at UOB (Cnt'd)

Student

- refers to the Office of Admissions and Registration at UOB to Cross-Register the selected courses

Support

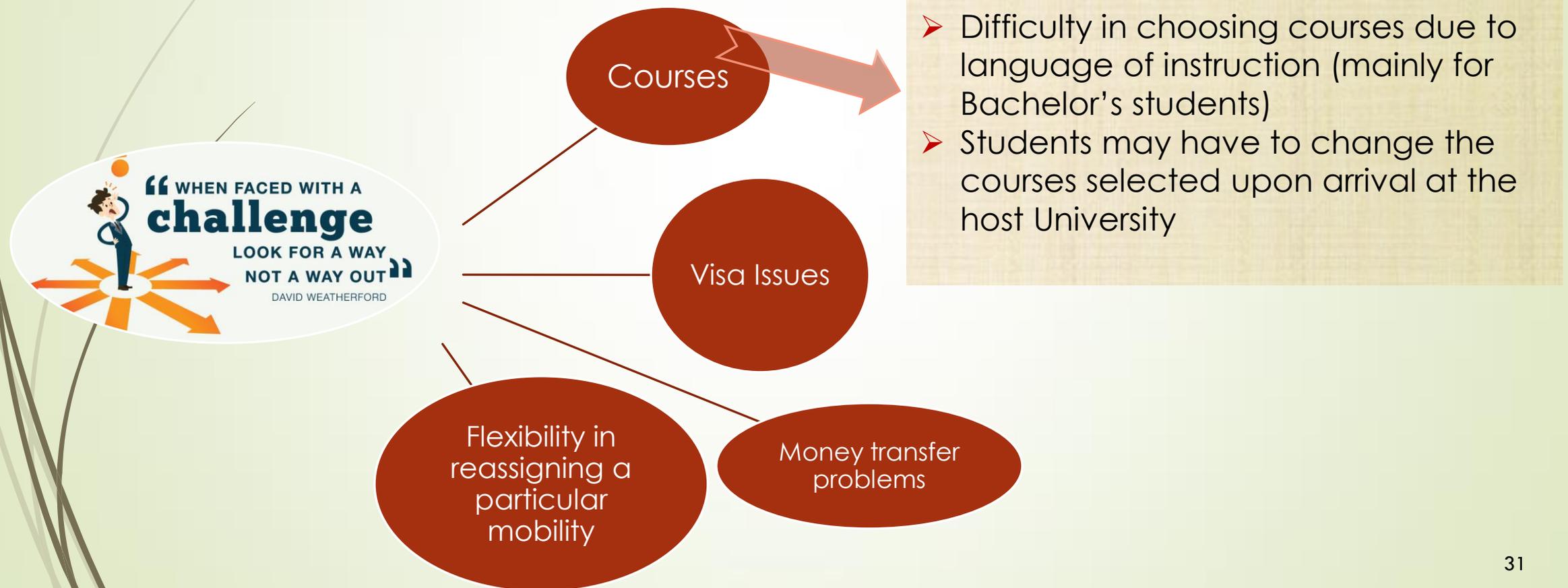
- visa preparation
- accommodation reservation
- cultural tips about host country, etc...

Upon return

- student submits the transcript received at host Univ. for validation & recognition purposes according to UOB regulations

# Remarks & Challenges encountered

- Throughout its engagement in ICM, UOB has encountered the following challenges:



# Remarks & Challenges encountered

## ➤ Remarks:

- Start planning for the mobility ahead of time
- Ask students to share their experience with fellows
- Inform students about some cultural differences between home & host countries



# Lessons learned

- Select an EU university with whom a suitable cooperation is to be performed.
- Have the Faculty/Department (members) actively aware and involved.
- Be engaged in the process of submitting the application.
- Be engaged in defining the mobility (students/staff) to achieve the objectives.
- Have clear objectives and goals about the cooperation.

# Useful links

- Erasmus+ Programme Guide:

[http://ec.europa.eu/programmes/erasmusplus/resources/programme-guide\\_en](http://ec.europa.eu/programmes/erasmusplus/resources/programme-guide_en)

- All guidelines & supporting documents:

[http://ec.europa.eu/programmes/erasmusplus/resources/documents\\_en](http://ec.europa.eu/programmes/erasmusplus/resources/documents_en)

- FAQs on the Inter-institutional Agreement:

[http://ec.europa.eu/programmes/erasmusplus/sites/erasmusplus/files/iaa-faq\\_en.pdf](http://ec.europa.eu/programmes/erasmusplus/sites/erasmusplus/files/iaa-faq_en.pdf)

