

Teacher and Coordinator- LGEE Schools

LGEE group, supervises several schools including College National, College Halba, and College Akkar

Major: degree in Education, Teaching Diploma, Biology, Mathematics, Physics, Chemistry, or any related field

1- Teacher:

Experience: fresh graduates are accepted

Major Responsibilities:

- Supervises and facilitates student learning in a structured and inclusive environment.
- Manages classroom behavior and maintains a positive, disciplined learning atmosphere.
- Plans and executes engaging in-class and outdoor educational activities and events.
- Establishes and communicates clear objectives for lessons, units, and projects.
- Provides guidance to students on effective study habits and learning strategies.
- Offers additional support to students requiring individualized attention.
- Delivers personalized instruction that fosters interactive and engaging learning experiences.
- Ensures a safe, respectful, and inclusive classroom environment conducive to student growth.
- Maintains classroom cleanliness and organization.
- Encourages students to explore learning opportunities and career paths.

2- Coordinator:

Experience: 7-9 years of experience in a teaching role.

Major Responsibilities:

- Coordinates academically with the general coordinator at the Association.
- Plans weekly meetings with teachers and provides necessary recommendations.
- Distributes the curriculum syllabus and ensures teachers adhere to weekly and monthly plans.
- Supports teachers with curriculum implementation and educational processes.
- Evaluates new teachers during the probation period and conducts classroom observations.
- Provides mentorship and guidance to new teachers.
- Reviews teachers' preparation daily or monthly and provides constructive feedback.
- Ensures teachers follow the annual and weekly curriculum distribution.
- Oversees project implementation and follows up on progress.
- Verifies timely execution of PLC meetings and documents necessary notes.

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb, Ext. 7801; 7802