

HR Analyst Intern - Talent Capital Business Advisory

With over 20 years of executive expertise across the EMEA region, Talent Capital offers exceptional business Advisory services in line with leading practices and international rules and regulations

Location: Hazmieh

Major: degree in Business Administration, Human Resources Management, or any related field

Experience: currently enrolled senior students and fresh graduate are both accepted

Major Responsibilities:

- Assist in collecting, organizing, and analyzing HR data, including employee performance, engagement, and retention.
- Support the development of HR dashboards and reports.
- Help evaluate compensation, benefits, and other HR programs using data-driven insights.
- Participate in HR projects related to recruitment, onboarding, and process improvement.
- Collaborate with HR and business leaders to identify trends and present actionable insights.

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb, Ext. 7801; 7802