## **Clinical Communications Manager- TotalCare**

Family clinics, emergency rooms, and behavioral health working together

Working days and Hours: Monday until Friday, from 1:00 p.m. until 10:00 p.m. and twice a month from 4:00 p.m. until 1:00 a.m.

<u>Major</u>: degree in Mass Media and Communication, Nursing, or any related field; with high proficiency in English

Experience: 2-4 years of experience in a Leadership role is a must

## Major Responsibilities:

- Run smooth patient communications and operations
- Ensure patients' safety while over the phone
- Provide direction for team members when needed

## Salary and Benefits:

- Package includes basic salary in fresh USD + transportation
- NSSF & Medical Insurance
- Schooling benefits

## How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: <u>career.services@balamand.edu.lb</u>, Ext. 7801; 7802